

September 8, 2020 Tuesday @ 5:30 PM  
**SIERRA COUNTY FIRE PROTECTION DISTRICT # 1**  
FIRE COMMISSIONERS MEETING AGENDA  
FIRE STATION 82, SIERRAVILLE CA

THIS MEETING WILL BE CONDUCTED IN PERSON AND VIA "CONFERENCE CALL". THOSE WISHING TO ATTEND THE MEETING VIA TELEPHONE SHOULD CALL (701) 802-5316 AND USE ACCESS CODE 5188908.

**CALL TO ORDER:**

Roll Call of Commissioners

{ } Rick Maddalena, Chairperson      { } Tom Rowson      { } Laurie Belli      { } Tom Archer  
{ } Candy Hunter      { } Shawn Burt      { } Vacant  
Quorum Yes/No

**PUBLIC INTRODUCTION:**

**PUBLIC COMMENT:**

Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of three minutes.

**MINUTES APPROVAL:** Approval of the Minutes: 8/11/2020

**FINANCIAL STATEMENT:**

1. Review P&L, Balance Sheet, Report of Funds as of August 31, 2020 **H**
2. Approve Bill Payments including disbursement to Loylton and payment to conference call provider **H**
3. Update on Banking Status, Credit Card

**REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:**

1. Chief's Report (Response Summary, Fleet, Communications System, Faculties) Mick
2. Training / Recruitment/ Retention (Mick)
3. EMS (Mick)
4. Medical Supplies, Epinephrine
5. Class B Uniforms

**UNFINISHED BUSINESS:**

1. Update on Fire Impact Development Fees request to BOS
2. Fire Wise Community Planning and Request to host Title 3 funding. (Tom R)
3. Homeland Sec. Grant – No update
4. Proposal to Re-number apparatus to match assigned stations. (Mick)
5. Proposal to merge our three departments into one or more auxiliaries (Mick)
6. Website Update
7. Update on New Financial Policies (Laurie)
8. Calpine Station, quote to add metal to south side (Rick) (H)

**NEW BUSINESS:**

1. 2020 VFA 50/50 Grant, Resolution 2020-5 (Rick) **(H)**
2. Request from Calpine Water Co. to host request for Title 3 Funds for Calpine Reservoir Dredging
3. Incident Reporting from Truckee Meadows and City of Loylton
4. Update MOU with SPUD (Tom A.)
5. Calpine Siren System Replacement Proposal (Rick) **(H)**

**ANNOUNCEMENTS AND COMMENTS:**

1. Advertisement for vacant commission position has been posted.

**CLOSED SESSION:**

2. Status of Missing Computer **T**

**NEXT SCHEDULED MEETING:** October 13, 2020 in Verdi \_\_\_\_\_ at 6:00pm.

**ADJOURNMENT:**

Key: **T** – Tabled from previous meeting **H** – Handout

***THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER & EMPLOYER, PLEASE CALL 530.604.4013 AHEAD IF YOU NEED ANY ACCOMODATIONS.***

August 11, 2020 Tuesday @ 6:00 PM  
**SIERRA COUNTY FIRE PROTECTION DISTRICT # 1**  
**FIRE COMMISSIONERS MEETING AGENDA MINUTES**  
**FIRE STATION 82, SIERRAVILLE CA**

THIS MEETING WILL BE CONDUCTED IN PERSON AND VIA "CONFERENCE CALL". THOSE WISHING TO ATTEND THE MEETING VIA TELEPHONE SHOULD CALL (701) 802-5316 AND USE ACCESS CODE 5188908.

**CALL TO ORDER: COMMISSIONERS: Chairman Maddalena called the meeting to order at 6:06pm.**

Roll Call of Officers

{X} Rick Maddalena, Chairperson    { } Tom Rowson    {X} Laurie Belli    {X} Tom Archer  
{X} Candy Hunter                    {X} Shawn Burt                    { } Vacant

Quorum Yes/No

**PUBLIC INTRODUCTION:** Kelly Champion-Clerk, Chief Mick Connolly, Jeff McCollum, Rudy Hoyos- Mechanic, Paul Roan- Sierra County District Supervisor, Catherine Hansford-Fee Study Consultant

**PUBLIC COMMENT:**

Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of three minutes.

Chairman Maddalena presented previous District Fire Chief, Jeff McCollum, with a Leadership Plaque thanking him for the many years of service to the community. Chief McCollum served the District as Fire Chief from the years 2014 to 2020. District Supervisor Paul Roan requested the formal support and sponsorship of the Fire District in dredging the Calpine pond, which available for use for fire suppression.

**MINUTES APPROVAL:** Approval of the Minutes: 7/21/2020 Commissioner Belli moved to approve the minutes; Commissioner Hunter seconded. Roll Call Vote- 4 Ayes, Burt Abstain, 1 Absent. Motion Passes.

**FINANCIAL STATEMENT:**

1. Review P&L, Balance Sheet, Report of Funds as of July 31, 2020 **H**
2. \* Approve Bill Payments **H** Commissioner Archer moved to approve the financial reports including the payment of bills; Commissioner Belli seconded. Roll Call Vote- 5 Ayes, 1 Absent. **Motion Passes.**
3. Update on Banking Status Banking administration changes in progress, no update at this time. Discussion related to creating a finance committee. Focus on banking and credit card policy development. Laurie volunteered to chair. Additional members to be added at next meeting.

**REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:**

1. Chief's Report (Response Summary, Fleet, Communications System, Faculties) Chief Connolly reported 2 medical responses in Sierraville, a vehicle rollover with fatality on Hwy 89, a campground vehicle accident and two other calls that were out of range. The Sheriff station was working on training their personnel on the new CAD system and estimate they will take over dispatching by fall. Commissioner Archer asked if the District gets reports on incidents from Truckee Meadows and Loyalton and wants to discuss further on the next agenda.
2. Training / Recruitment/ Retention (Mick) Chief Connolly said that there was an ambulance scheduled to go to Calpine to train the crews on what is where on an ambulance. He is also working on a recruitment application that can be published to the website and that volunteer Ryan Thompson (Irish Ryan) is an experienced website specialist. The Chief also mentioned that they have ongoing discussions on COVID protocols.
3. EMS (Mick) The 50/50 Grant might supply pants and boots, Mick is looking in to shirts and badges. He had a request from the community for the District's presence at the Sierraville Rodeo grounds during the local livestock auction in the upcoming weekend. Norcal has a list of what should be in the medical bags, some drugs are needed including Epinephrine.

**UNFINISHED BUSINESS:**

1. Creation of Service Areas and Establishment of Annual Fee (Completed by Board of Supervisors August 4) The BOS held a public hearing and successfully adopted Annual Service Fees in the newly annexed areas.
2. Capital Asset/Mitigation Fee Study
  - a. PUBLIC HEARING, TIMED AGENDA ITEM, 1830 HOURS: Proposal to adopt the Final Impact Fee Report (Hansford Economic Consulting) and to adopt a new fee schedule presented in Option 2 of the that report increasing the current fee of \$1.25 per square foot to \$1.90 per square foot, Resolution 2020-4 Begin Public Hearing at 6:35. Commissioner Archer commented that the Notice of Public Hearing was published in the

Mountain Messenger on July 30 and August 6<sup>th</sup>, it was posted at the Sierraville Station, at the Sierraville, Loyalton and Verdi Post Offices, at the Downieville Courthouse and on the District website. Chairman Maddalena acknowledged that there had been no public comment to date and that there was no public comment in person at the meeting or telephonically. Catherine Hansford made note that the fee includes a portion to buy into existing facilities of the District and for capital facilities to accommodate new growth. She pointed out that Appendix A was added to clarify what structures are included, and as an attachment, can be modified or updated by future resolution of the Board. Chairman Maddalena discussed that Appendix A and how it adds additional structures and clarification as currently adopted. No public comment having been presented; the Public Hearing was closed at 6:45pm.

- b. Following Public Hearing: Consider adoption of Mitigation Fee Study Commissioner Archer moved to adopt the Capital Asset and Replacement Study, which forms the basis for the Nexus Study supporting the proposed Fire Development Impact Fee. Commissioner Belli seconded. Roll Call Vote- 5 Ayes (Commissioners Maddalena, Belli, Archer, Hunter, Burt), 1 Absent (Commissioner Rowson), **Motion Passes.**
  - c. Following Public Hearing and adoption of Mitigation Fee Study: Adopt new fee schedule including Exhibit A of the Final Report. Commissioner Archer moved to adopt Resolution 2020-04 approving the Nexus Study for Fire Development Impact Fee, increasing the current fire development impact fee from \$1.25 to \$1.90 per building square foot (Option 2 of the Nexus Study) on new buildings or structures, as identified in Appendix A, and that in adopting the Study, the Commission find that the Fees reasonably relate to the cost of providing fire protection services and capital acquisitions required by new growth, pursuant to Government Code section 66000; Commissioner Hunter seconded. Roll Call Vote- 5 Ayes (Commissioners Maddalena, Belli, Archer, Hunter and Burt) 1 Absent (Commissioner Rowson). **Motion Passes.** Commissioner Archer then moved, as part of the Resolution, that the District request that the Sierra County Board of Supervisors amend and adopt an ordinance repealing and reenacting the proposed Fire Impact Fees on behalf of the District increasing the Fee to \$1.90 per square foot on new growth in accordance with Section 12.06040 of the Sierra County Code; Commissioner Belli seconded. Roll Call Vote- 5 Ayes (Maddalena, Belli, Archer, Hunter and Burt), 1 Absent (Rowson). **Motion Passes.** Collectively these two motions are documented in Resolution 2020-4 approved with 5 Ayes, 1 Absent as noted above.
3. Fire Wise Community Planning (Tom R) Commissioner Maddalena said that Commissioner Rowson sent him an email with an update that said that Supervisor Sharon Dryden and a local committee were working with a representative from the County Ag. Extension Program on documentation needed, including an assessment of the community and neighborhood. The last Saturday of September will be a community cleanup day for Sierra Brooks and people can take wood fuels to the co-gen facility and otherwise develop defensible space.
  4. Homeland Sec. Grant (no news on computers) and AFA -50/50 Grant Updates (Rick) Commissioner Maddalena announced the District's grant application was approved for \$11,500 to purchase Wildland PPE and that it should supply 10 sets of shirts, pants, boots, helmets, goggles, gloves, and shelters.
  5. Proposal to Re-number apparatus to match assigned stations. (Mick) Chief Connolly said he is looking into costs and confirming the OES numbering system. Commissioner Burt will email Mick information on the 4-Number system.
  6. Proposal to merge our three departments into one or more auxiliaries (Mick) Chief Connolly was not able to attend the recent Department meeting(s). He would like to work with them to "re-brand" or to change their name to "association" or something of that nature instead of "Department".
  7. Insurance Update (Rick) In Progress

#### **NEW BUSINESS:**

1. Potential Policy Modifications RE Banking authorizations. Resolution 2020-3 to Remove Bill Copren as Key Principal for Wells Fargo Accounts. Commissioner Archer moved to adopt the Resolution 2020-3; Commissioner Belli seconded. Roll Call Vote- 5 Ayes (Commissioners Maddalena, Belli, Archer, Hunter and Burt), 1 Absent. **Motion Passes.**

**ANNOUNCEMENTS AND COMMENTS:** Commissioner Burt expressed that the Sattley Station looked good and that we still needed to get a quote from Rudy Jaquez to add metal to the south side of Calpine Station.

#### **CLOSED SESSION:**

1. Status of Missing Computer No closed session, Chairman Maddalena tabled this item to next month

**NEXT SCHEDULED MEETING:** September 8, 2020 at Station 82, Sierraville at 5:30pm.

**ADJOURNMENT:** Commissioner Belli moved to adjourn at 7:48; Commissioner Archer seconded. 5-Ayes

Key: **T** – Tabled from previous meeting **H** – Handout

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**Sierra County Fire Protection District # 1**  
PO Box 255  
Sierraville, CA 96126  
www.sierracountyfireprotectiondistrict1.com

**Commissioners**  
*Rick Maddalena – Chairman*  
*Thomas Archer*  
*Shawn Burt*  
*Laurie Belli*  
*Tom Rowson*  
*Candy Hunter*

**BEFORE THE BOARD OF DIRECTORS OF THE**

**Sierra County Fire Protection District #1**

COUNTY OF Sierra, STATE OF CALIFORNIA

**IN THE MATTER OF:**

**Resolution Number: 2020-5**

**Approving the Department of Forestry and Fire Protection Agreement #7FG20118** for services from the date of last signatory on page 1 of the Agreement to June 30, 2021 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

**BE IT RESOLVED** by the Board of Commissioners of the, **Sierra County Fire Protection District #1** that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2020-21 up to and no more than the amount of **\$5,540.00**.

**BE IT FURTHER RESOLVED** that Richard Maddalena of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the **Sierra County Fire Protection District #1**.

The foregoing resolution was duly passed and adopted by the Board of Directors of the **Sierra County Fire Protection District #1**, at a regular meeting thereof, held on the **8th day of September, 2020**, by the following vote:

AYES:

\_\_\_\_\_  
Signature, Board of Directors Member

NAYS:

\_\_\_\_\_  
Printed Name and Title

ABSENT:

\_\_\_\_\_  
Signature, Board of Directors Member

\_\_\_\_\_  
Printed Name and Title

-----CERTIFICATION OF RESOLUTION-----

**ATTEST:**

I, **Kelly Champion**, Clerk of the **Sierra County Fire Protection District #1**, County of **Sierra**, California do hereby certify that this is a true and correct copy of the original Resolution Number 2020-5.

WITNESS MY HAND OR THE SEAL OF THE **Sierra County Fire Protection District #1**, on this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Signature

**Clerk of the Board, Sierra County Fire Protection District #1**  
Title and Name of Local Agency



# Base Stations SALES QUOTE

690 E. Glendale Ave, Suite 9B, Sparks, NV 89431  
(775) 359-1121 (800) 874-7515

**TO:** Calpine Volunteer Fire Dept  
Rick Maddelina  
Calpine, CA  
715-250-3023

Date: **7/28/2020**  
Sales Rep: Dan Pena  
Terms: Net 30  
Expires: 8/27/2020

**REF# DQM3771**

ITEM	DESCRIPTION	QTY	UNIT PRICE	AMOUNT
213223	ICT 120Amp Power Supply	2	\$125.00	\$250.00
216242	CM200 Hood for power supply	2	\$50.00	\$100.00
94183	FG1520 ANTENEX FIBERGLASS OMNIDIRECTIONAL UNITY GAIN ANT 152-156 MHZ	2	\$150.00	\$300.00
59520	(Coax - Cable) LMR400, TMW LMR-400	80	\$1.19	\$95.20
338985	N MALE- LMR400 HEX/CURL COMBO	4	\$13.00	\$52.00
504722	N FEMALE- LMR400	2	\$12.00	\$24.00
81410	(Coax - Surge Protector) M-F, 150-700mhz, PolyPhaser IS-50NX-CO-MA	2	\$69.40	\$138.80
419089	UHF MALE- LMR400	2	\$17.00	\$34.00
HKN9557A	MINI- U TO UHF FEMALE JUMPER	2	\$25.00	\$50.00
416179	4" CLEARANCE WALL MOUNT	2	\$35.00	\$70.00
AAM01JQC9JC1AN	CM200D 136-174 45W 16CH ND ANALOG	2	\$427.50	\$855.00
Infrastructure Misc	Installation Supplies, Hardware, misc etc	1	\$1,200.00	\$1,200.00
TFL	Tech Labor-Field	1	\$3,500.00	\$3,500.00
PROGRAM	Program Radios to include 4 TK5220 handhelds	1	\$225.00	\$225.00

<b>Subtotal</b>	\$6,894.00
<b>Sales Tax</b>	\$229.75
<b>Total</b>	<b>\$7,123.75</b>

**Notes:**

For questions regarding this quote please contact:

Dan Peña  
Office - 775-359-1121  
Cell -775-846-6904  
Toll Free - 800-874-7515  
[danp@sierraelectronics.com](mailto:danp@sierraelectronics.com)  
Sierra Electronics  
690 East Glendale Ste.9B  
Sparks, NV 89431

**Dan Pena**

Wed, Aug 5,  
3:54 PM

to me, Jeff, Jeanne

Rick,

This is what I got from the Tech:

Currently today Calpine FD uses a UHF radio mounted on a wall at the FD and pushes a series of buttons to activate a tone that sends it to a receiver at the siren via 456.025. The fire chief on duty also carries a make shift ammo can with a UHF radio that has buttons on it that is used to send a tone to the receiver at the siren to activate it. They are using tones 360.5 for 2.5 sec and 620.5 for 1.5 sec.

This new proposal will give Calpine FD the option to activate the siren with a new base mounted radio at the FD and use their current Kenwood radios to activate the siren via a VHF frequency that is approved by Calpine Fire. This will be upgrading the radio at the siren and the radio that they use in the Fire station. A series of buttons will need to be pressed in a certain order to send out the tones to activate this system. The range of this will be just in the Calpine area. This proposal does not include a 'noon whistle' or any other pre-programmed or predetermined settings that will activate the siren automatically. An additional charge of \$3013.50 will need to be added to put in the timers and appropriate hardware to have a noon whistle or have it activate automatically whenever they want.

I would give them another quote with the added option for the noon whistle and predetermined settings on when the siren will activate. Sentry siren makes a device to accomplish this and we will be ordering if from them if they go that route. <http://www.sentrysiren.com/site/wp-content/uploads/2015/12/2016-G3.pdf>

Let me know how to proceed or if you have any more questions.