June 16, 2026 Tuesday @ 6:00 PM

SIERRA COUNTY FIRE PROTECTION DISTRICT # 1

DIRECTORS MEETING AGENDA **MINUTES**

Location: Fire Station 82 @ 102 E Main Street, Sierraville, CA 96126 &

This meeting will be conducted in person and via video conference. Those who wish to attend via video conferencing should use the following link:

https://sierracountyfireprotectiondistrictno1-771.my.webex.com/sierracountyfireprotectiondistrictno1-771.my/j.php?MTID=mddde8b46ce168ff8ac4b69f6ae37718d

Meeting No. 2554 452 4695, Passcode: Sierra

CALL TO ORDER: **6:05 pm**

Roll Call of Directors

{**X**} Thomas Archer, Chairperson { **X** } Ben Hitchcock, Vice-Chair { **X** } Tony Commendatore

{ } Samantha Swigard **absent** { **X** } Laurie Belli { **X** } Jeff McCollum { **X** } Tom McElroy

Quorum Yes/No

PUBLIC INTRODUCTION/PUBLIC COMMENT: Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of five minutes.

CORRESPONDENCE:

Chair Archer submitted letters of support for AB 1299 to Members of the State Assembly and Senate.

Representatives from the Truckee Gravel attended remote seeking volunteer presence during their upcoming cycling event. Chief Connolly noted that the District does not have the resources to support the event due to the timing of it being during hire fire season and anticipated prepositioning.

MINUTES APPROVAL: Approval of the Minutes: 5/19/26 **H** **TM/LB 5/1/1 (Commendatore- abstain, Swigard absent)**

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of May 31, 2026 **H** **TM/LB 6/1 (Swigard-absent)**
2. Approve Bill Payments **H** **TM/BH 6/1 (Swigard-absent)**

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief's Report (Response Summary, Fleet, Communications System, Facilities)
2. Training / Recruitment/ Retention

Chief Connolly provided his report and noted the crew heading into prepositioning.

UNFINISHED BUSINESS:

1. Calpine Station Improvement Project (Tom M) **Dir. McElroy provided an update on the roof and gutter project.**
2. Continued Review of 2026 Priorities List **H** **TC/BH 6/1 (Swigard absent) Motion to approve HVAC proposal provided it be in the form of a standard construction agreement with insurance indemnity considerations.**
3. Follow up on Fire Palooza event (Tom A) **Chair Archer provided the Board with an overview of the event.**
4. Discussion regarding investment of reserve funds (Laurie/Tony) **Chair Archer to invite CSDA to present on CLASS investment option.**
5. Approval of Administrative Stipend Policy (Laurie/Mick) **LB/TM 6/1 (Swigard- absent) Motion to approve.**
6. Follow up on ESFA sponsored hose rack (Tony) **It was the consensus of the Board to move forward with the project.**

NEW BUSINESS

1. Review and approve 2026-27 preliminary budget (Laurie) **LB/TM 6/1 (Roll Call: Archer-aye, Commendatore-Aye, McElroy- aye, McCollum- aye, Belli-aye, Hitchcock- aye, Swigard- absent) Motion to approve with**

addition of $8,000 OES Preposition Expense, removal of $8,000 Utility Truck purchase, and addition of Station 82 $22,590 HVAC, balanced with increase reserves transfer.

2. Approval of jackets for volunteers (Mick) **LB/TC 6/1 (Swigard- absent) Motion to approve purchase.**
3. Approval to purchase Command Vehicle (Ben H.) **Vice-Chair Hitchcock discussed issues with Command and his work in seeking a replacement. Potential need to call a Special Meeting to approve purchase due to high demand and time-sensitive bidding process.**
4. Review 2025 Accomplishments Report (Samantha) **Clerk reviewed draft with Directors and received feedback on edits to prepare final for publication.**
5. Discussion and possible action- purchase of pop-up tent and banner with logo **It was agreed a pop-up shade and banner should be acquired by the District for use at events.**
6. Discussion and possible action- request for Loyalton High School ASB Spirit Shirt sponsorship **Direction given to defer the sponsorship invite to the Eastern Sierra Firefighters' Auxiliary support organization.**

ANNOUNCEMENTS AND COMMENTS:

NEXT SCHEDULED MEETING: July 21, 2026 at 6:00 pm

ADJOURNMENT: **7:59pm**

Key: **T** – Tabled from previous meeting **H** –Handout

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