

June 20, 2023 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
DIRECTORS MEETING AGENDA MINUTES

Location: Fire Station 82 @ 102 E Main Street, Sierraville, CA 96126

This meeting will be conducted in person and via conference call. Those wishing to attend the meeting by telephone should dial 1-650-479-3208 and enter the meeting number below. Those who wish to attend via video conferencing should use the following link:

<https://sierracountyfireprotectiondistrictno1-771.my.webex.com/sierracountyfireprotectiondistrictno1-771.my/j.php?MTID=mddde8b46ce168ff8ac4b69f6ae37718d>

Meeting No. 2554 452 4695, Passcode: Sierra

CALL TO ORDER: 6:04

Roll Call of Directors

{X} Jeff McCollum, Chairperson	{X} Tom Archer	{X} Tom Rowson	{X} Richard Maddalena
{X} Candy Hunter	{ } Victoria Fisher absent	{X} Tony Commendatore	
Quorum Yes/No			

PUBLIC INTRODUCTION: Paul Cueto, Sierra County Fire Safe & Watershed Council, volunteer Ben Edwards, Chief Connolly, Clerk Champion

PUBLIC COMMENT: None

Chair McCollum combined Unfinished Business, Item 4 and New, Item 2 and moved to discuss first. Paul Cueto of Sierra County Fire Safe & Watershed Council introduced himself and thanked the district for the generous donation to Fire Palooza. There were an estimated 150 participants. The council is considering doing it next year at a different venue where there could be more heavy equipment and hope to provide more family friendly entertainment. He mentioned grants and upcoming fuels reduction projects: Sierraville/Sattley ~500 acres, Antelope Valley & around Loyalton Pines ~475 acres, Indian Hills/western Sierraville ~ 75 acres, Title III trailer program to haul debris.

CORRESPONDENCE: Clerk Kelly briefly reviewed correspondence received via email and mail.

MINUTES APPROVAL: Approval of the Minutes: 5/16/23 Dir. Archer moved to approve the minutes; Dir. Hunter seconded. 6 Ayes (McCollum, Rowson, Hunter, Commendatore, Archer, Maddalena), 1 Absent (Fisher), motion passed.

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of June 15, 2023 **H**
2. Approve Bill Payments **H**
Fire Mitigation Fee Update **H Dir. Hunter moved to approve the financial statements and bills, Dir. Rowson seconded. 6 Ayes (McCollum, Rowson, Hunter, Commendatore, Archer, Maddalena), 1 Absent (Fisher), motion passed.**

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief's Report (Response Summary, Fleet, Communications System, Facilities) **Chief Connolly began emailing his report to the Clerk each month. WT82 back in service, used with E384 (newly acquired from CalFire) in recent training, handhelds still not working correctly need to service repeaters. He thanked volunteer Mike Cory for his help on the hot water heater project and said the hot water was now working at the Sierraville station. The project needed a little more work before it would be complete. Bollards had been installed by the hydrant near the restaurant, and the water shut off and frost freeze had been installed in the front and back of the station.**

2. Training / Recruitment/ Retention **No new volunteers signed up with the district at the Fire Palooza, common response was people are too busy. Connolly is working on a newspaper article to address the public regarding the state of emergency service response in small volunteer districts like ours.**
3. Update Station 82: water heater, hydrant, shut off, hydrant bollards **mentioned above**
4. WT82 repairs **mentioned above**
5. Purchase of replacement Brush 84
6. Update on purchase of comby tool and AED **Estimated delivery date is in August due to supply chain issues, getting a quote from another vendor.**

UNFINISHED BUSINESS:

1. Update on Cal OES prepositioning and dozer resource needs (Victoria) **Chief Connolly commented on a surplus dozer with trailer available for \$1,000,000. No response from Board.**
2. TdM Trademark (Tom A) **No update.**
3. 501c3- no update (Rick)
4. 2023 Fire Palooza Review (Paul Quento, Sierra County Fire Safe Council) **Discussed first on agenda after Public Comment.**
5. Sattley Pumphouse (Jeff) **No update. Dir. Maddalena has parts to fix broken water line.**
6. Calpine Siren (Rick/Mick) **No update.**
7. Resolution to designate an official and accept grant if awarded (Rick) **H Tabled.**
8. Comm Grant Update **No update.**

NEW BUSINESS:

1. "PG&E Foundation/ CA Fire Foundation Wildfire Safety and Preparedness Grant" Resolution designating an official. Wildland PPE \$13,000 due June 30
Dir. Archer moved to adopt Resolution 2023-4 designating Dir. Maddalena an official authorized to sign on behalf of the District for the PG&E/CA Fire Foundation Wildfire Safety and Preparedness Program Grant Proposal and Subsequent Agreement; Dir. Commendatore seconded. Roll Call Vote- 6 Ayes (McCollum, Rowson, Hunter, Commendatore, Archer, Maddalena), 1 Absent (Fisher), motion passed.
2. Project Summary (Sierra Co Fire Safe Council Paul Quento) **Discussed first on agenda after Public Comment.**
3. Financial Policy update (Tom R/Kelly) **H The need to update the financial policy to reflect current practice was introduced. Dir. Rowson presented a draft updated policy for review and added they should review annually.**
4. District staffing (Tom R) **Dir. Rowson discussed the issues surrounding volunteer retention and recruitment and considered staffing during the week. An idea was introduced to stipend for calls and trainings, and perhaps using the EMS TOT funds for staffing/incentives.**
5. Loyalton Pines mitigation funds project (Tom R) **H Dir. Rowson talked about the cost and feasibility of the well project and suggested the installation of water storage as an attainable option. It was agreed that the CIP plan would be reviewed.**
6. Review 2022 TMFPD response report (Candy) **Dir. Hunter presented the report and the Directors showed gratitude for the service that TMFPD provided.**
Approval of contract with Mick Connolly for services rendered as a Training, Recruitment and Retention Consultant (Tom R.) **H Dir. Commendatore moved to approve the contract with Mick Connolly with the deletion of item 3.1 regarding Indemity, Dir. Rowson seconded. Roll Call Vote- 6 Ayes (McCollum, Rowson, Hunter, Commendatore, Archer, Maddalena), 1 Absent (Fisher), motion passed.**

ANNOUNCEMENTS AND COMMENTS: **Dir. Maddalena announced that Shawn Burt has taken a new position with the USFS as a Fire Planning Specialist and that Zach Stockdale is his replacement locally. Former Chief, Dan Wentling's memorial coming up June 25th at 2pm at the Sierraville Community Church. Recently cleaned up property on backside of station. Need to surplus miscellaneous small equipment.**

NEXT SCHEDULED MEETING: July 18, 2023 at 6:00pm in Sierraville

ADJOURNMENT: 8:20 pm

Key: T – Tabled from previous meeting H – Handout

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