

August 20, 2024 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
DIRECTORS MEETING AGENDA

Location: Fire Station 82 @ 102 E Main Street, Sierraville, CA 96126

This meeting will be conducted in person and via video conference. Those who wish to attend via video conferencing should use the following link:

<https://sierracountyfireprotectiondistrictno1-771.my.webex.com/sierracountyfireprotectiondistrictno1-771.my/j.php?MTID=mddde8b46ce168ff8ac4b69f6ae37718d>

Meeting No. 2554 452 4695, Passcode: Sierra

CALL TO ORDER:

Roll Call of Directors

{ X } Tony Commendatore, Chairperson { X } Thomas Archer { X } Tom Rowson { X } Richard Maddalena
{ X } Candy Hunter { } Victoria Fisher, Vice Chair { } Jeff McCollum

Quorum **Yes/No**

PUBLIC INTRODUCTION: Mick, Kelly, Serenity, Ben H, Mike B

PUBLIC COMMENT: Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of five minutes. **None**

CORRESPONDENCE: District Thank You letter to Tour de Manure donors, QuickBooks software updates, Letter to SSFRS from Chief Connolly regarding volunteer radio needs ask.

MINUTES APPROVAL: Approval of the Minutes: 6/18/24 **Dir. Archer moved to approve the minutes as presented, Dir. Hunter seconded. 5 Ayes (Commendatore, Archer, Rowson, Maddalena, Hunter), 2 Absent (Fisher, McCollum), motion passed.**

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of June 30, 2024 and July 31, 2024 **H**
2. Approve Bill Payments **H**
3. Authorization of prepayment to volunteers for repositioning **H**
4. Mitigation Fee Update
Dir. Maddalena moved to accept the financial statements and pay the bills presented along with the volunteer repositioning payments disbursed to-date, Dir. Rowson seconded. 5 Ayes (Commendatore, Archer, Rowson, Maddalena, Hunter), 2 Absent (Fisher, McCollum), motion passed.

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief's Report (Response Summary, Fleet, Communications System, Facilities) **District currently in 6th proposition event since July 12th (3,2,4,5,5,4 days), standardizing of supplies/medical bag update project 97% complete, tender operations on Mill and Palen fires, attended active shooter drill at school with local law enforcement, recent hydrant pressure issue in Sierraville as a result of lightning strikes, updated door lock codes at stations.**
2. Training / Recruitment/ Retention **Trained on drafting from tanks with USFS at Filippini site. New prospective member to attend upcoming training, good participation in propositions.**
3. Approval to trade equipment with Cascade Fire **Seeking to trade air trailer for in-house mounted compressor station with bottles including E282 mobile air supply unit with bottles. Directors asked for clarity on if it would be a new or used unit and the warranty. Dir. Rowson moved to approve the**

trade, Dir. Archer seconded. 5 Ayes (Commendatore, Archer, Rowson, Maddalena, Hunter), 2 Absent (Fisher, McCollum), motion passed.

4. Discussion regarding Station 84 improvements **A sketch was presented showing volunteer quarters. The drawing included kitchen and dining area, dormitory, and laundry and TV room. It was the consensus of the board to seek a preliminary engineering proposal for review.**

Detailed Chiefs report emailed to Clerk.

UNFINISHED BUSINESS:

1. Update from ESFA on Tour de Manure (Rick) **Dir. Maddalena presented a check for \$3,862 from Eastern Sierra Firefighter Auxiliary representing donations received by the organization for the District. Dir. Archer sought further clarification on the direct donations received. The event grossed just under \$60,000 before expenses. ESFA expressed interest in partnering on a lunch event and suggested they would sponsor a volunteer holiday party.**
2. Update on supply exchange through EPHC (Victoria Tom A) **T District volunteers shall seek replacement of supplies from onsite EPHC medical responders when feasible, if not a report should be sent to EPHC within a week listing what was used and request reimbursement.**
3. Update on County fire restriction ordinance **County approved a fixed ordinance that will go in to place following the US Forest Service when going to Stage 2 restrictions that will trigger a burn ban.**

CLOSED SESSION- The Board will move into Closed Session to discuss the following personnel matters pursuant to CA Gov. Code § 54957 (b): **The Board moved into closed session at 7:15 pm. At 7:20 pm Chief Connolly was asked to join the session. At 8:20 the Board dismissed Chief Connolly and asked Clerk Champion to join the session.**

1. To hear complaint against public employee- District Chief
2. Public employee performance evaluation- District Chief, and Training and Personnel Services
3. Public employee performance evaluation- District Clerk

The Board returned to open session at 9:01 pm. Dir. Archer reported out from closed session that the items were for discussion only and no action was taken. Dir. Archer then moved to make a determination that the citizen complaint was not sustained and authorized a response letter to the complainant, Dir. Hunter seconded. 5 Ayes (Commendatore, Archer, Rowson, Maddalena, Hunter), 2 Absent (Fisher, McCollum), motion passed.

Dir. Rowson moved to table New Business, Items 4 and 6, Dir. Hunter seconded. 5 Ayes (Commendatore, Archer, Rowson, Maddalena, Hunter), 2 Absent (Fisher, McCollum), motion passed.

NEW BUSINESS:

1. Discussion/Action – Agreement with Sierra County regarding Filippini Road and Dearwater Field underground water storage tanks **Dir. Archer presented suggested agreement language modifications and direction was given for him to review further with the County.**
2. Approval of Pehling audit contract for fiscal year ended June 30, 2024 **Dir. Archer moved to approve the contract with Pehling, Dir. Rowson seconded. 5 Ayes (Commendatore, Archer, Rowson, Maddalena, Hunter), 2 Absent (Fisher, McCollum), motion passed.**
3. Discussion/Action- Increase additional services payment amount from \$55.00 to \$70.00/hr. as stated in Exhibit B of Champion clerical contract effective July 1, 2024 **Dir. Rowson moved to approve the changes presented in Exhibit B of the contract, Dir. Hunter seconded. 5 Ayes (Commendatore, Archer, Rowson, Maddalena, Hunter), 2 Absent (Fisher, McCollum), motion passed.**
4. Biennial review of Conflict-of-Interest Code in accordance with CA Gov. Code § 87306.5 **Tabled.**
5. Review of proposed OSHA rule regarding new Emergency Response Standard (Rick) **Dir. Maddalena presented an urgency to dispose of old PPE.**
6. Planning relationship with Truckee Meadows Water Authority and Nevada Irrigation District (Rick) **Tabled.**

ANNOUNCEMENTS AND COMMENTS: Clerk announced she would be out of town from 8/28-9/10, the Directors discussed their upcoming schedules and potential meeting date conflicts. It was agreed to plan the next Regular Meeting for September 24, 2024 instead of September 17th.

NEXT SCHEDULED MEETING: ~~September 17, 2024~~ at 6:00pm in Sierraville **September 24, 2024**

ADJOURNMENT: 9:20 pm

Key: **T** – Tabled from previous meeting **H** –Handout

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