

April 13, 2021 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
FIRE COMMISSIONERS MEETING AGENDA MINUTES
FIRE STATION 82, SIERRAVILLE CA

THIS MEETING WILL BE CONDUCTED IN PERSON AND VIA “CONFERENCE CALL”. THOSE WISHING TO ATTEND THE MEETING VIA TELEPHONE SHOULD CALL (701) 802-5316 AND USE ACCESS CODE 5188908.

CALL TO ORDER: 6:03 pm

Roll Call of Commissioners

{ X } Tom Rowson, Chairperson { X } Richard Maddalena { X } Laurie Belli { X } Tom Archer
 { X } Candy Hunter remote { } Shawn Burt { } Vacant

Quorum **Yes/No**

PUBLIC INTRODUCTION: Paul Roen- Citizen/Supervisor, Chief Connolly, Kelly Champion- Clerk

PUBLIC COMMENT: None

Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the “Public Comment” period will be limited to a maximum of three minutes.

MINUTES APPROVAL: Approval of the Minutes: 3/9/21 Commissioner Archer moved to approved the minutes, Commissioner Belli seconded. 5 Ayes (Maddalena, Belli, Archer, Hunter, Rowson), motion passes.

Commissioner Archer made a motion to move up Item 8 under Reports & Requests for discussion first coupled with a motion and second from Commissioner Maddalena to include Item 1 under Unfinished Business. 5 Ayes (Maddalena, Belli, Archer, Hunter, Rowson), motion passes.

8. Discussion/Action regarding having dozers designated to SCFPD#1 for faster response and potential income source to the District (Mick)

Mr. Roen presented the potential option for having his heavy equipment on contract for local response to incidents. The Commission discussed the advantages to having local dozer response time and the economic benefit of overhead revenue. The Commission expressed their interest to Mr. Roen and ask that he bring it back for further discussion once more information was available.

1. Calpine Fire Station Well Update (Rick/Shawn)

Commissioner Maddalena went over what he and Shawn had come up with for potential options to make the well useful to the District. The best potential option/value was to utilize the water source in the summer only since year-round frost-free maintenance was not feasible. It was the consensus of the Commission that it was not in the best interest of the District to take on the well project.

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of March 31, 2021 **H**
2. Approve Bill Payments **H**

Kelly reviewed the Financials and Bills with the Commission. Going further she would be presenting condensed Financials for Commission Meetings while continuing to provide the detailed/expanded reports to the Finance Committee. She expressed difficulty still in obtaining Fire Impact Fee revenues from the County Planning Department. Supervisor Roen asked that she include him in her correspondence with the Planning Department. Commissioner Archer moved to approved the minutes, Commissioner Maddalena seconded. 5 Ayes (Maddalena, Belli, Archer, Hunter, Rowson), motion passes.

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief's Report (Response Summary, Fleet, Communications System, Faculties) (Mick) **Chief Connolly reported that replacing the Command vehicle was still a priority and that Brush 84 was a second priority as it was having transmission and pump issues. A member of the public had inquired about putting back up the signs at the Sattley Station and the old station in Calpine.**
2. Training / Recruitment/ Retention (Mick) **Recent trainings were on NorCal protocols, patient assessments and Type I structures. Currently 13 active and 4 reserve volunteers, 4 of which will be EMT's.**
3. EMS (Mick) **OK**
4. Medical Supplies **OK**
5. Class B Uniforms **Patches had arrived, badges taking longer than expected, still working on getting accurate sizes.**
6. Re-number apparatus to match assigned stations **Decals received and planned to have all apparatuses renumbered by the end of the month.**

7. Discussion/Action regarding ways to improve residential addressing (signing) for residents within the District (Mick) **Chief Connolly went over the issue of not being able to read residential addresses. Commissioners discussed the capacity to make addresses and options to get the word out to the community.**
8. Discussion/Action regarding having dozers designated to SCFPD#1 for faster response and potential income source to the District (Mick) **Moved to first item above.**
9. Discussion/Action regarding resupply of uniform caps and T-shirts (Mick) **Commissioner Archer moved to approve the purchase of hats and T-shirts up to \$500, Commissioner Hunter seconded. Commissioner Archer moved to approved the minutes, Commissioner Belli seconded. 5 Ayes (Maddalena, Belli, Archer, Hunter, Rowson), motion passes.**

7:02 Commissioner Hunter left the meeting

Commissioner Maddalena and Chief Connolly to meet to go over the requirements and ordering of wildland gear for PPE 50/50 grant.

UNFINISHED BUSINESS:

1. Calpine Fire Station Well Update (Rick/Shawn) **Moved to second item above.**
2. Update on Website (Kelly, Mick) **Mick and Kelly working together on content.**
3. Status of appeal for fire services rendered during the Loyalton Fire (Rick/Kelly) **Appeal had been submitted to FEMA by CalOES on District's behalf, waiting for final determination.**
4. Discussion/Action regarding completion of metal siding on Calpine Fire Station (Rick) **Waiting for estimate.**
5. Discussion/Action regarding procurement of Command vehicle **Commissioner Maddalena discussed options he had found on two trucks for \$6,000 ea. Commissioners asked Chief Connolly to look at the trucks to help with making a decision to purchase.**
6. Discussion of 2021/2022 Budget (Laurie) **Commissioner Belli reviewed the Budget Priority list with the Commission. She would draft a Preliminary Budget for next fiscal year to review at the next meeting in preparation for adoption in June.**
7. Status of software purchase and swap of computer to create a single purpose computer for Clerk (Kelly) **Kelly had not completed the computer swap and software purchase/install yet.**

NEW BUSINESS:

1. Discussion/Action review of financial statement for FYE June 30, 2020 presented by City of Loyalton regarding Loyalton Fire expenditures (Kelly) **Commissioners reviewed the statement present by the City of Loyalton. Chairperson Rowson clarified that the District funding was getting allocated to the Fire Department and spent according to the service area agreement.**
2. Discussion/Action regarding PSPS grant funds awarded to SCFPD#1 (Rick/Tom R) **Commissioner Maddalena reviewed the estimates presented and it was discussed that there likely would not be enough funds to supply all three stations with new generators. Commissioner Archer moved to authorize the purchase of generators as presented by PowerGen for the Sierraville and Calpine Stations, Commissioner Belli seconded. 4 Ayes (Maddalena, Belli, Archer, Rowson), motion passes.**
3. Approval of purchase of sweatshirts in the amount of \$338.28 (Rick) **Commissioner Belli moved to approve the purchase, Commissioner Archer seconded. 4 Ayes (Maddalena, Belli, Archer, Rowson), motion passes.**
4. Discussion/Action regarding consideration of submitting nuisance complaint regarding septic leak (Tom A/Rick) **Commissioner Maddalena went over the situation regarding a property next to the Sierraville Station with a septic leak and the hazards it presented to the Station. Commissioner Archer made a motion that the District draft a Letter of Complaint to the County regarding the health and fire hazard, Chairperson Rowson seconded. 4 Ayes (Maddalena, Belli, Archer, Rowson), motion passes.**
5. Discussion/Action regarding exploring budget feasibility and pay structure for District Chief compensation (Mick) **Chief Connolly opened the topic by saying that the District's most valuable asset was the members, their training and retention. He has brought many new members and trainings to the District and he puts a lot of his time into his position as Chief. He asked that the Commission consider his request for compensation as it would allow him to dedicate even more of his time to bettering the District. Commissioner Archer felt that it was a fair and reasonable request. It was the consensus of the Commission to discuss further and Chief Connolly was asked to survey what other Districts were doing.**

ANNOUNCEMENTS AND COMMENTS:

NEXT SCHEDULED MEETING: May 11, 2021 at 6:00pm (Discussion about a potential meeting in Verdi)

ADJOURNMENT: 8:42 pm

Key: T – Tabled from previous meeting H – Handout

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